



# Convent of the Holy Infant Jesus (Katong) Primary

*Our Vision - From girls to women of grace and substance*

*Our Motto - Simple in Virtue, Steadfast in Duty*

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REF: HA/PMY/83/17

8 February 2017

Dear Parents/Guardians,

## **Holistic Assessment (HA): Class Reviews in Primary 3 and 4**

With reference to the letter dated 20 January 2017 (REF: HA/PMY/49/17), we would like to bring your attention to the following guidelines found in our school's Holistic Assessment Policy.

- If a student is absent for a Class Review, she is allowed to sit for the Class Review she has missed if she returns to school within 3 working days from the stipulated date of the Class Review. This is not applicable for Semestral Assessments and Common Tests.

This is only applicable for written Class Reviews. This rule does not apply to Listening Comprehension and Oral component(s). There will be no make-up session for Listening Comprehension and Oral component(s).

Please also be informed that your daughter's subject teachers will inform her of the dates of the Class Reviews.

The marks of these Class Reviews will be reported in the School Report Card at the end of the term.

Thank you.

Yours sincerely,

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Ms Poon Mun Ye  
*Holistic Assessment Coordinator*

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Mrs Tracey Hoa  
*Head of Holistic Assessment and  
School Examinations*