



Convent of the Holy Infant Jesus (Katong) Primary

Our Vision - From girls to women of grace and substance

Our Motto - Simple in Virtue, Steadfast in Duty

17 Martia Road, Singapore 424821 Tel: 63443072 Fax: 63459007 Website: chijkc.p.moe.edu.sg

REF: P1-6/JC/281/17

9 November 2017

Dear Parents/Guardians

As we come to the end of the school year, here are some updates on upcoming events and information for 2017.

Post-Semestral Assessment Events

Thank you for ensuring that your child is in school following the Semestral Assessments as activities have been planned to further her holistic development. These include the following:

1. CCA Showcase (Thursday, 9 November)

Co-Curricular Activities (CCAs) are an important platform to develop in our Girls life skills and values. All P3 to P6 Girls are strongly encouraged to join a CCA. We will be holding our annual CCA Showcase to give our Girls an opportunity to demonstrate the skills they have learnt during their CCAs and to enable them to have a good idea of the range of CCAs available so that they are better able to make their CCA selection. Please refer to the letter dated 2 November 2017 for more details on CCAs in our school and instructions for the online registration for CCAs in 2017.

2. Results Day & End-of-Year (EOY) Parent-Teacher Meeting (PTM) (Wednesday, 15 November 2017)

Results Day is scheduled together with End-of-Year (EOY) Parent-Teacher Meeting (PTM) on Wednesday, 15 November 2017. The objective of this year-end meeting with parents is to sum up your daughter's progress for the year as well as identify the areas she can improve and how you can support her. To do this, teachers have guided our Girls through a reflection process and their reflections will be presented to you during the PTM. On that day, the P1 to P5 Girls will receive their Report Books. Please refer to the letter dated 31 October 2017 for more details on this End-Of-Year PTM for Primary 1 to Primary 5. **Report Books are to be signed by parents and returned on the first day of Term 1 in 2018.** As the Report Book is an important document of your daughter's progress in school, please take good care of it during the December holidays.

3. Interdisciplinary Project Work (IPW) Showcase (Monday, 13 November)

The annual IPW Showcase will see select groups of P2 to P5 Girls sharing their IPW journey and showcasing their team's final products.

4. Code for Fun P6 Showcase (Monday, 13 November)

Our P6 Cohort is the pioneer batch to experience the Code for Fun Programme (jointly organized by Infocomm Media Development Authority and MOE) with the main objective of exposing them to computational thinking and preparing them to be future-ready using visual-based programming language and combining it with robotic kits. Our P6 Girls would have learnt basic coding and computational skills and each class will showcase their innovative projects.

5. Thanksgiving Mass & Shall We Dance V (Thursday, 16 November): No change in school hours

As a Catholic school, we start and end the year in praise and thanksgiving to God. Our year-end Thanksgiving Mass is an

important school event as we give thanks for all the blessings that we have received throughout the year. Please do ensure that your daughter is present on that day and that she is **properly attired in her school uniform.**

After the Mass, we will have Shall We Dance V to celebrate the end of our school year. We thank you for your generosity in donating a total of \$42,578 which will go towards our Building Fund for the upgrading of our school facilities. We also thank our Central Parent Council for organising this dance for our Girls.

6. Prize-Giving Day (Friday, 17 Nov): 7.30 am to 11.10 am

We will be recognising a range of our Girls' efforts and achievements at our annual Prize-Giving ceremony. **Only P4 to P6 Girls, all prize-winners and performers** need to attend the ceremony. As the canteen stalls will not be opened, please ensure your daughter brings a light snack. There will not be any lessons on that day.

Subject-Based Banding (SBB) Exercise for P4 Girls

P4 Girls would have received their Report Books and Option Forms for the SBB exercise on Tuesday, 7 November. The Option Form indicates the school's recommendation on the courses to be taken in P5 in 2018. For further clarifications on the exercise of parental option, please contact your daughter's Form Teacher or refer to the slides from the Parents' Briefing on 3 Feb 2017 which are available on the McOnline portal. To enable us to process the options and allocate classes, please **submit the completed option forms and Report Books** stated in the SBB letter.

2017 PSLE Results

The 2017 PSLE results will be released tentatively on 24 November 2017. Please check the media for further announcements and confirmation closer to the date. P6 Girls are to come to school in proper school attire to collect their PSLE results. We wish our P6 Girls all the best as they embark on the next exciting phase of their education journey.

Art Portfolio

The Girls will be bringing their Art Portfolio home for you to view.

Learning Folios

The Learning Folios for P1 and P2 Girls will be returned to the Girls by the end of the term. The contents of the file i.e. rubrics and pieces of written work which have been given as ongoing formative assessment, are for you to retain as a record of your daughter's progress. Learning Folios for P3 to P5 Girls have been returned before SA2.

The **Art Portfolio** and **Learning Folio** are kept through the 6 years. The files should be returned to your daughter's teachers in 2018 when your daughter moves on to the next level.



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Class Allocation for 2018

Since 2014, we have had our P2 and P4 Girls moving to P3 and P5 respectively placed in **mixed-ability groupings in their Form classes**. This is to ensure a diverse mix of Girls in each class so that our Girls can better develop their social skills and demonstrate our school virtues of respect and compassion through their interactions with their classmates. To provide stability and to allow the Girls to build strong relationships and to bond as a class, they will **stay in their classes for two years** i.e. in **P1 and P2**; in **P3 and P4**; and in **P5 and P6**. The school has reviewed its class allocation and will continue with this class allocation model in 2018. Do note, that, if the Girls take a different subject combination in P6 e.g. Foundation subjects, there might be some student movement. To continue to enhance our Girls' Mathematics learning, teachers will practise differentiated instruction to cater to the varying abilities in the class. We will also have banding of the Girls during their Mathematics periods for Girls who may need to go at a slower pace.

Travel Declaration for the 2017 December Holidays and Temperature-Taking in 2018

For the coming year-end holidays, we thank you in advance for submitting your daughter's **travel declaration** through her **McOnline** account **by Friday, 17 November 2017**. **Parents of all P1 Girls are required to submit travel declarations of your children online regardless of travel intent**. Parents of P2 to P6 Girls need to declare travel plans of your children online only if you intend to travel during the December holidays.

Conducted twice a year, the temperature-taking exercise aims to maintain schools' preparedness. The first temperature-taking exercise of 2018 will be conducted on **Friday, 5 January 2018**. Please ensure that your daughter's Oral Digital Thermometer (ODT) is in working condition as teachers will be conducting **checks of the ODTs on Thursday, 4 January 2018**. We thank you for supporting our continuing efforts to educate our Girls to take personal responsibility in health matters.

Holiday Assignments

To enable our **P3 to P5 Girls to remain connected to learning**, they will be given written assignments for the December holidays. These will be given out before the end of term. We have co-ordinated these assignments across subjects to ensure that the load is manageable, allowing the Girls sufficient time to relax and enjoy their holidays. The Girls are expected to submit the completed work to their new teachers when they return to school in 2018. The work done will provide the teacher with information on the strengths and weaknesses of her new Girls. We seek your co-operation to ensure that your daughter completes her holiday assignments. The holiday assignments will be printed in hard copies as McOnline will be under maintenance from 8 to 31 December 2017. Please do encourage your **P1 and P2 daughters to read** during the holidays to inculcate good reading habits.

2017 Family Night & 88th Anniversary Carnival in 2018

We would like to thank out Central Parent Council for organizing four Family Nights this year and they have raised a total of \$10,741.70 for our Building Fund. As we look forward

to their contributions in celebrating our 88th Anniversary Carnival in 2018. There will not be any Family Nights in 2018. The Family Night will return in 2019.

Edusave Awards for Primary School

Edusave Awards are given by the government annually to Singaporeans to enhance educational opportunities and motivate them to excel in schools in academic and non-academic domains. Details of the different awards are enclosed from the Ministry of Education.

IJ Values and School Virtues in 2018

In our review of school virtues, we will be reducing our school virtues to four school virtues in 2018. As we continue to integrate our school virtues with our IJ Values of **Freedom, Love, Justice and Truth** throughout the year with our Girls. We will be focusing on **Self-discipline** in Term 1, **Compassion** in Term 2, **Respect** in Term 3 and **Integrity** in Term 4. We trust you will continue to extend our school virtues at home as well.

2018 School Hours

Information on the **school hours for 2018** is attached. Please **keep the days assigned for After-school Lessons / Learning Journeys free**. Even if your daughter is not selected to attend regular After-school Lessons, she may be required from time to time to stay back on this day for Learning Journeys, enrichment sessions or Project Work lessons which are planned for the entire level. We thank you for supporting our efforts to develop our Girls holistically.

Day 1 of 2018: Tuesday, 2 January

Our Girls will be **informed of their 2018 classes on Day 1 of the new academic year**. All Girls are to **report to their 2017 Form Class on Tuesday, 2 January 2018**. We will conduct the class allocation exercise, after which there will be orientation activities to allow the Girls to get to know their new Form Teachers and their new classmates.

On Day 1, all 2018 P2 to P6 Girls are only **required to bring** the following: **Report Book; Learning Folio; Art Portfolio; any holiday homework assignments; basic stationery**. Girls need not bring their text books, work books or subject files on the first day of school. Their teachers will inform them what they should bring on subsequent days.

10-DAY Timetable in 2018

The school is implementing the 10-Day Timetable in 2018 consisting of Odd and Even Weeks (e.g. Odd Weeks are Week 1, 3, 5, 7 and 9 and Even Weeks are Weeks 2, 4, 6, 8 and 10). Please note that there are 10 weeks in each Term and there are 4 Terms in an academic year. Your daughter will receive the 10-Day Timetable on 2 Jan 2018 from her Form Teacher. Do help your daughter pack her school bag according to the days over 2 weeks (i.e. Monday, Tuesday, Wednesday, Thursday and Friday). An example of a 10-Day Timetable is enclosed under Information for Year 2018.



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Name Tags

To enhance teacher-student relationship and to give our Girls a sense of identity, all Girls will be required to wear their name tags on their PE attire. Details in ordering the name tags have been provided in a letter issued on 1 Nov 2017.

Updates in our CCA Programme for 2018

(i) Dance CCA

To provide opportunities for dance exploration to more Girls who are interested and passionate about dance, Dance CCA will go modular from 2018 onwards. As such there will be no audition for Dance CCA and registration will be done online, on a first-come-first-serve basis. Details have been given in a separate letter on 2 November 2017.

(ii) Swimming CCA

Swimming will be removed from the CCA Programme as all Primary 3 Girls will be required to attend the SwimSafer Programme as part of PE lessons from 2018 onwards. SwimSafer Programme aims to teach swimming proficiency and water survival skills to Girls in progressive stages. Details will be given in a separate letter at the start of the academic year in 2018.

Road Safety Reminders

For road safety for our Girls, we would like to remind parents to exercise care and consideration when you drive to drop/pickup your daughters at Martia Road (Gate 1) and Marine Parade

Road (Gate 3). Please do not to park indiscriminately as it may affect the safety of road users including our Girls. Please follow the instructions of our School Security Guards and Operations Staff, who are at designated places to direct traffic. As there are construction works for the MRT line along Marine Parade Road, please observe road signage of road diversions and drive carefully along the stretch of Marine Parade Road between the bus stop and the pickup and drop-off point at Gate 3. We need your full co-operation to maintain safe roads for our Girls.

We thank God for His many blessings in 2017 and pray for His continued guidance in 2018. We wish all Christians a Blessed and Joyful Christmas!

We look forward to welcoming your daughters back to school on **Tuesday, 2 January 2018**.

Thank you and God bless

Mrs Judina Cheong
Principal

Information for Year 2018

1. SCHOOL HOURS

Level	Days	Curriculum Hours
P1 to P6	Monday, Tuesday and Wednesday	7.40 a.m. to 1.40 p.m.
	Thursday and Friday	7.40 a.m. to 1.10 p.m.

Girls are expected to report to the designated assembly area by **7.30 a.m.**

2. LEARNING JOURNEY/ AFTER-SCHOOL LESSONS / PROJECT WORK

Level	Days	School Hours
P1 to P6	Monday and / or Wednesday	2.10 p.m. to 3.40 p.m.

Teachers will inform Girls of their specific class schedules.

3. CCA

Level	Day	Time
P3 to P6	Friday	1.40 p.m. – 3.40 p.m.

The following CCAs will have their training sessions or additional sessions on Tuesdays and / or Thursdays: **Bowling, Choir, Dance, Gymnastics, Handbells, Sailing, Track & Field, Netball (School Team)**. The respective teachers-in-charge will inform Girls of the timing of the training sessions.



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4. SCHOOL TERMS & 10-DAY TIMETABLE

Do note that there are 10 weeks in each term and the school is implementing the 10-Day Timetable in 2018 consisting of Odd and Even Weeks (e.g. Odd Weeks are Week 1, 3, 5, 7 and 9 and Even Weeks are Weeks 2, 4, 6, 8 and 10).

Semester 1	
Term 1	Tuesday 2 January to Friday 9 March
Term 2	Monday 19 March to Friday 25 May
Semester 2	
Term 3	Monday 25 June to Friday 31 August
Term 4	Monday 10 September to Friday 16 November

An Example of a 10-Day Timetable

Week	Day / Time	7.40	8.10	8.40	9.10	9.40	10.10	10.40	11.10	11.40	12.10	12.40	1.10
Odd Week	MON (Day 1)	English	MTL	MTL	MTL	Recess	English	English	English	Social Studies	Social Studies	PE	PE
	TUE (Day 2)	FTGP	MTL	MTL	MTL		English	English	PE	Art	Art	Math	Math
	WED (Day 3)	English	English	Math	Math		CCE	CCE	Assembly		PE	Music	Music
	THU (Day 4)	English	English	Math	Math		MTL	MTL	PAL	PAL	PAL	PAL	
	FRI (Day 5)	Math	Math	English	English		MTL	MTL	MTL	English	English	English	
	Day / Time	7.40	8.10	8.40	9.10	9.40	10.10	10.40	11.10	11.40	12.10	12.40	1.10
Even Week	MON (Day 6)	Math	Math	English	English	Recess	PAL	PAL	PAL	PAL	MTL	MTL	MTL
	TUE (Day 7)	FTGP	MTL	MTL	MTL		Math	Math	Music	Music	English	English	English
	WED (Day 8)	English	English	English	English		Math	Math	MTL	MTL	MTL	PE	PE
	THU (Day 9)	CCE	CCE	Math	Math		MTL	MTL	English	English	Art	Art	
	FRI (Day 10)	Catechism/ Ethics	English	English			English	English	MTL	MTL	PE	PE	

Please note recess times as follows:

P1 and P2 : 9.40 am – 10.10 am.

P3 and P4 : 10.10 am. – 10.40 am.

P5 and P6 : 10.40 am. – 11.10 am.

5. SCHOOL HOLIDAYS

Between Terms 1 & 2	Saturday 10 March to Sunday 18 March
Between Semesters 1 & 2	Saturday 26 May to Sunday 24 June
Between Terms 3 & 4	Saturday 1 September to Sunday 9 September
End of School Year	Saturday 17 November to Monday 31 December